



Department of Homeland Security

**U.S. Customs and
Border Protection**

Philadelphia International Airport
200 Chestnut Street
Philadelphia, PA 19106

US Customs and Border Protection
Pipeline #021-2020
June 30, 2020

To: Vessel Agents/Operators and Terminal Operators
Subject: Processing of Off Signing Crew Members.

This notice will clarify crew processing procedures in place in the Area Port of Philadelphia during the COVID-19 public health emergency.

At this time, crew sign-offs (D-2) will continue to be reviewed and granted on a case by case basis if the crewmember has direct and continuous travel out of the United States, the crewmember is not exhibiting symptoms of COVID-19, the crewmember has valid travel documents, and there is no other restriction on the crewmember's travel. CBP reserves the right to deny sign offs in the event it determines that a crewmember presents a flight or security risk or if it is not possible to implement adequate security measures to guarantee timely departure.

Please note, due to evolving travel restrictions worldwide, this activity is subject to change on short notice. A trade notice will be sent if CBP Area Port of Philadelphia implements any major changes. If you have any questions regarding this memorandum, please contact Chief Sean Butler at (215) 783-7444.

Respectfully,

A handwritten signature in blue ink, appearing to read "Sean C. Butler", written over a horizontal line.

Sean C. Butler
Chief CBP Officer
Trade Division
Area Port of Philadelphia