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**U.S. Customs and Border Protection  
Pipeline #006-2022  
January 18, 2022**

**To: Customs Brokers, Airlines, Carriers, Partner Government Agencies, and Others Concerned**

**SUBJECT: Solicitation for Landing Rights Requests Peak Season: April 2022 through September 2022**

U.S. Customs and Border Protection (CBP) must accurately forecast and anticipate the arrival of all international flights. This is accomplished by conducting a thorough analysis of all landing rights requests and making recommendations on schedules that would make the most effective use of CBP resources and facilities.

Philadelphia International Airport (PHL) is classified as a landing rights airport and follows 19 CFR 122.14 in adjudicating all requests. CBP at PHL has identified October 1 as the start of the off-peak landing rights season and April 1 as the start of the peak landing rights season.

This solicitation is for Peak Season, April 2022 through September 2022. CBP has already provided the carriers peak arrival time information for the upcoming season.

Air carriers must submit requests for landing rights and supporting documentation by **March 26, 2022** to Area Port Director Joseph V. Martella, Assistant Area Port Director Donald Josey, and Chief of Staff Erik Kelling via email to [PhilaLandingRights@cbp.dhs.gov](mailto:PhilaLandingRights@cbp.dhs.gov). Landing rights request submissions must be input into the attached document.

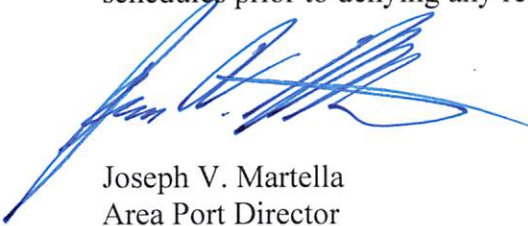
All landing rights requests must be in writing and must contain the following information:

- Proposed flight schedule for the time period in question
- Updates to schedule should be inclusive of all flights
- Facility to be used
- Beginning and ending dates of the scheduled lights
- Days of the week the flights will be operating
- Scheduled arrival and departure times
- Type of equipment, to include seating capacity of aircraft in question
- Inbound and outbound routing
- Any special considerations or circumstances
- Name and direct phone number of person preparing the schedule
- Number of the current Type 3 bond
- Copy of CBP Form 3171 (Permission to lade and unlade)

CBP will analyze the landing rights requests for any and all potential impact to operations. At least 30 days prior to the start of the season, approval and/or denial notifications will be sent to

carriers and a minimum of 15 days prior to the start of the season, CBP will notify the airport authority of the approved flight schedule.

CBP will make a concerted effort to accommodate landing rights requests. However, in the event it is deemed necessary to deny a request, CBP is committed to exploring alternatives to the original landing rights request and will work with the carrier to identify possible alternative schedules prior to denying any request.



Joseph V. Martella  
Area Port Director

Attachments