



**U.S. Customs and
Border Protection**

Port of Philadelphia
200 Chestnut Street
Philadelphia, PA 19106

January 30, 2006

SERVICE PORT PIPELINE # 2006-06

**Formal Entrance and Clearance Processing- Port of Philadelphia &
CBP Form 3171 Processing for the Consolidated Port**

Effective February 1, 2006, Tactical Operations personnel will be responsible for all formal entrances and clearances of vessels **within the Port of Philadelphia**. Trade Operations personnel will no longer be responsible for any such duties. Vessel Central will determine, on a case-by-case basis, the specific location where the activity will be performed. This may occur on board the vessel, or at any designated CBP office location within the port, including the Customhouse.

Also, effective February 6, 2006, all activities related to the processing of CBP Form 3171 (Application - Permit – License – Unlading – Lading – Overtime Services) **for the Ports of Philadelphia, PA and Wilmington, DE** will be performed by personnel assigned to the Vessel Central Unit at the Philadelphia Customhouse. This will include all reviews and approvals, as well as any follow-up and/or penalty actions related to these submissions. Vessel agents will submit these forms directly to Vessel Central.

Port of Wilmington personnel may continue to require copies of the original CBP 3171 for informational purposes. However, all actions associated with the CBP 3171 will be performed by Vessel Central.

If there are any questions concerning this pipeline, please contact Supervisory Customs and Border Protection Officer Robert Jordan at 215-597-3939.

Robert Drobish

Robert Drobish
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